



Adverse Weather & Unforeseen Circumstances Policy

At *Oaklea Montessori* we have a policy in place to ensure our nursery is prepared for all adverse weather or unforeseen circumstances, which pose a risk to the activities we provide. If any incidents impact on the ability for the nursery to operate safely, we will make every effort to contact parents and families individually as well as publicise any closure through *Oaklea Montessori* Facebook pages and website ONLY. In circumstances, which are weather related or attract media attention, we will publicise a closure on **BBC Essex Radio Closure Line**. If at all possible, we will place a sign on the setting's front door.

Flood

In the case of a flood we will contact our landlord and make every effort to provide continuity of care enable all children and staff to be safe and continuity of care to be planned for.

Snow

If high snow fall is threatened during a nursery day then the duty manager will take the decision as to whether to close the nursery. This decision will take into account the safety of the children, their parents and the staff team. In the event of a planned closure during the nursery day we will contact all parents to arrange for collection of their child.

In the event of staff shortages due to snow we will contact all available off-duty staff and group the children differently ensuring that proper staff:child ratios and managers are on site.

Heat wave

The nursery sun care procedures will ensure that children are protected from extreme heat and sunlight. These include:

- Ultra violet protection through sun cream, sun hats, UV suits and shade.
- Fresh air circulation
- Fresh drinking water available at all times

Serious infections & food poisoning

All advice from Public Health England will be followed to ensure the safety of all associated with the nursery and the wider community.

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In the event of staff shortages due to unforeseen circumstances we will contact all available off-duty staff and group the children differently until they are able to arrive. If we are unable to maintain statutory ratio requirements after all avenues are explored, we will contact Ofsted as required to inform them of this issue, recording all details in our incident file.

In the event of any event or unforeseen circumstance, which compromises the safety, health or welfare of staff or children then we will take the decision to close the nursery. This decision will be taken *in extremis* and full fees will be payable.

N.B. Please disregard any social media notifications that are not published on *Oaklea Montessori* Business Facebook business pages or on the *Oaklea Montessori* 's website.