



Nappy Changing Policy

Aims

We aim to support children's care and welfare daily in line with their individual needs. All children need contact with familiar, consistent carers to ensure they can grow confidently and feel self-assured.

The Nappy Changing Procedure

These procedures are to ensure the safety of both the children in our care and the Oaklea staff.

- All children will be changed every 3 hours, unless soiled then immediately.
- All Oaklea staff have enhanced DBS.
- When changing a nappy, staff members must wear disposable gloves.
- Used nappies are placed in a nappy bag and then in the yellow nappy bin.
- After nappy changing, the mat must be sprayed with the anti-bac after every nappy change, and the nappy is placed in the yellow nappy bin.
- Please wash hands after each nappy change.
- It is good practice to allow children, including babies, to wash their hands after nappy changing. – this promotes good hygiene practice from an early age
- Potties – staff are to give children privacy when using potties, by sitting them out of sight of passers-by and other children using the toilet area. After use, staff need to dispose of the waste appropriately in a toilet, potties must be cleaned with anti-bac and put away immediately. Again, staff and children then wash their hands.

Toilet Trained/Training

- If a child is old enough to meet their own toileting needs, a staff member can support the child according to age and ability to use a potty or toilet, ensure they are comfortable, clean and dry and have washed their hands afterwards.
- Staff members will also ensure that potties are available for children being toilet trained and cleaned with antibacterial cleaner after every use.
- When supporting a child that needs to be changed the staff member will approach the child and explain that they would need to clean and change them into some dry clothes. The staff member will put on a pair of disposable gloves. Clean the areas that need cleaning. The staff member will talk through with the children what they are about to do so that they are happy and understanding. If a child can do so, they can help with the removal of any clothing.
- Wet/soiled clothing will be put into a bag so that they can be sent home. The staff member will wash their hands with antibacterial soap and running water and then dry them.
- Staff will return to the changing area and clean the area using the cleaning materials provided.

Parent/Carer Responsibilities

At Oaklea Montessori Nursery, we work in partnership with parents and ask them to assist us by ensuring the following:

- Parents/Carers understand and agree with the procedures that will be followed when their child is changed at nursery as set out in this policy.
- If you are not paying the consumables, the nursery requires the parents/carers to supply nappies, wipes and sundries that will be used and applied as necessary,
- Parents/Carers understand that they will be asked to collect their child from nursery/school if their child shows symptoms of illness or indications of ill health (2 watery/loose nappies in quick succession so within an hour of each other (Oaklea is following the Bristol stool guide)).